

NOVITEX'S FACILITIES MANAGEMENT

Optimize your workflows to reduce your operational costs
and increase employee satisfaction

Today's marketplace and employee needs are rapidly evolving. In the "new normal," Facility Managers are expected to implement innovative, sustainable processes that both reduce operational costs and provide positive work environments.

Even with increased pressure to transform facilities, "more than 60% of employees are unsupported, detached or disengaged," according to a recent TowersWatson report. Plus, providing a workspace to an employee on average costs an organization anywhere from \$8,000 to \$14,000 annually—a number that seems to continuously climb year after year.

Working with a services provider can reduce these costs and improve employee experience.

However, selecting the right provider is far more complex than simply awarding the business to the lowest bidder. Businesses must evaluate each provider from various perspectives to determine the right fit.

As an independent, single-source provider with 30 years of experience supporting the Fortune 500, Novitex is uniquely positioned to advance your facilities. By leveraging our experience and Six Sigma expertise, we can optimize your day-to-day workflows.

We take a consultative approach to developing and implementing a solution that is customized to your needs and that complies with your industry regulations. Plus, the aim of any solution is to ensure that our people and process reflect your brand image.

Novitex's facilities solutions include, but are not limited to:

- Space management assistance
- Planned preventative maintenance
- Loading dock and mailroom management
- Switch-board and receptionist management
- Internal office moves
- Logistical support

TECHNOLOGY SPOTLIGHT

We view technology as a catalyst for process improvement, putting it at the center of our facilities management offering. With best-in-class technology, we automate key tasks and provide real-time visibility into your workflows and our services.

- **PodTracker:** With this application designed for iPads, Novitex staff can do a daily walk around of your facility, and during the process, answer a list of yes or no questions about the spaces' condition. This gives management quick information on the status of their workspace, helping to ensure it is working at optimal efficiency.
- **NoviMetrix:** With this web reporting solution, you have instant access to metrics and performance data. We provide a summary-level "dashboard" view of KPIs, and a "scorecard" of SLAs. It also features more customizable reports detailing costs and more.

BENEFITS

- Implement cost-effective strategies
- Improve your built environment
- Increase employee satisfaction
- Mitigate operational risk
- Support business continuity
- Drive sustainable practices

MEET OUR SUBJECT MATTER EXPERT

Alonso Abugattas, Solution



Architect (Experience: 20+ years):

Specializing in operations analysis and solution design, Alonso is a lead consultant in facilities management. He develops strategic solutions and recommendations that leverage best practices in space and labor utilization.